

Using the OPAC to Find Library Resources

With OPAC, you can

- Search for library resources
- Search for and access e-resources
- Reserve books / apply for book delivery service
- Tag a bibliography

.....etc.

1. What is OPAC?

“OPAC” is the library catalog of Kobe University. You can search for library resources (e.g. books, journals, e-resources and audio-visual materials) by entering keywords into the search box and clicking the “Search” button.

Access

You can access the library website by searching for the words “Kobe univ. lib.” on a search engine.

<https://lib.kobe-u.ac.jp/en/>



A screenshot of the Kobe University Library website. The header includes the text "神戸大学附属図書館" and "KOBE UNIVERSITY LIBRARY" on the left, and "日本語" and a "Login" button on the right. A navigation bar contains links for "User Guides", "About", "Collections", "Research Support", and "Library Account". Below this is a large banner image of a library interior with a mural. A "Search & Find" section is highlighted with a red box, containing a search input field with the placeholder "Search library resources", a "Search" button, and radio buttons for "OPAC", "Discovery Service", and "Digital Archive". Other links like "Advanced Search", "KULiP", and "Databases" are also visible.

When you want to search for library resources, please enter keywords into the search box and click the “Search” button.



2. Search Rules

● Capitalization

Capitalization does not matter.

e.g. baudelaire, Baudelaire, BAUDELAIRE are all treated as the same word.

● Partial Match Search

A title of a resource and an author name can be found using partial words.

● Wildcards (Special Symbols)

Prefix Search	Add * after prefix and search	e.g.) "capital*" ⇒ search for capital, capitalism, capitalist
Exact Match Search	Add # before keyword(s) and search	e.g.) "#king lear" ⇒ search exact matches for " king lear "
Partial Match Retrieval	Enclose the phrase in " " and search	e.g.) ["information literacy"] ⇒ Exclude " literacy in the information age"

3. Advanced Search

Using "Advanced Search", you can search OPAC more effectively.

Search & Find

Search library resources

Advanced Search KULiP Databases

OPAC Discovery Service Digital Archive

Kobe Univ. Other Universities(CiNii Books) Japanese Articles(CiNii Research) NDL Search Call

Search Area Search Kobe University Library Catalog.

Simple Search **Advanced** Classification

Search Conditions

AND

Sort: Relevance Display: 20

Any (Keyword) Author Publisher

Document Type

- Books
- Japanese books
- Foreign books
- E-Book
- Journals
- Japanese journals
- Foreign journals
- E-Journal
- Visual materials
- Audio materials
- Microform materials
- DB & software

Campus

- (any)
- General Lib. & Lib. for Intercultural Studies
- Lib. for Social Sciences
- Lib. for Humanities
- Lib. for Science and Technology
- Lib. for Human Development Sciences
- Lib. for Medical Sciences
- Lib. for Health Sciences
- Lib. of Res. Inst. for Econ. and Bus. Admin.
- Integrated Center for Corporate Archives

Search Option

Year Published: -

Country: (all)

Language: (all)

Subject: (all)

Media type: (any)

- ① Specifying Search Field
- ② Boolean Operators (AND / OR / NOT)
- ③ Specifying Document Types
- ④ Specifying Libraries
- ⑤ Specifying Other Options (Year, Country, Language, etc.)

4. Advanced Search: Search Fields

● Searching by Title

Search input: Search field dropdown:

Please select "Title words" from pulldown menu.

Search keyword : (Title words: japanese culture)
Results: 428 items Sort: Display: items

1 2 3 4 5 6 7 8 9 10

[Select All](#) [Send Mail](#) [Output File](#) [Export EndNote Online](#) [Export Mendeley](#) [Details of Selected Items](#)

1.  [The Cambridge companion to modern Japanese culture / edited by Yoshio Sugimoto](#)
: hbk.; pbk. - Cambridge [England] : Cambridge University Press , 2009. - (Cambridge companions to culture)
Books Results: 4


Location	Volume	Call No.	Barcode No.	Status	Comments
Social Lib : Browsing Room	: pbk	302.1-SU	018201200020		

● Searching for a Short-Titled Resource

Search input: Search field dropdown:

When you select "Full Title", only resources whose title are exact matched keywords are found.

Results
Search keyword : (Any (Keyword): capital)
Results: 8,820 items



Results
Search keyword : (Full Title: capital)
Results: 23 items

● Searching by Author Name

Search input: Search field dropdown:

Please select "Author" from pulldown menu.

- Any (Keyword)
- Any (Keyword)
- Title words
- Full Title
- Parent Bibliography
- Author
- Volume
- Publisher
- Subject
- ISBN
- ISSN
- Call No.
- Barcode No.
- NACSIS-ID
- Bib. ID
- Standard classification
- Possession classification
- LCCN
- NDLCN,NDLPN
- CODEN

5. Results List

After searching OPAC, a results list is displayed. You can refine or sort results on this page.

① Resource Information

Locations and status can be confirmed.

② Filtering Items

You can narrow down results by material type, library and so on. You can also search again by adding keywords to the search box.

③ Sort and Number of Items

You can change order or number of items per page.

The screenshot shows the OPAC search results page for the keyword '神戸 歴史'. The page is divided into several sections:

- Header:** OPAC: Discovery Service, New Arrival, Title List, User Service, University.
- Navigation:** Kobe Univ., Other Universities(CNii Books), Japanese Articles(CNii Research), NDL Search.
- Search Area:** Search Area, Search Kobe University Library Catalog.
- Search Condition:** Close search condition, Did you mean: コウベエキシ, 神戸駅史, コウベノレキシ.
- Search Options:** Simple Search, Advanced, Classification (annotated with 2).
- Search Box:** 神戸 歴史, Search, Clear.
- Filtering Item (Left Panel, annotated with 2):**
 - Material Type:** All Material Type (checked), Books (764), E-Book (5), Journals (8).
 - Condition:** Except Laboratory (71).
 - Location:** Lib. for Social Sciences (370), General Lib. & Lib. fo... (291), Lib. for Humanities (262), Lib. for Human Develop... (166), Lib. for Maritime Scie... (159).
 - Year:** 2020-2022 (40), 2010-2019 (176), 2000-2009 (157), 1990-1999 (96), 1980-1989 (121).
 - Language:** Japanese (767).
- Results (Right Panel, annotated with 3):**
 - Search keyword: 神戸 歴史
 - Results: 777 items
 - Sort: Relevance (annotated with 3), Display: 20 items
 - Page navigation: 1 2 3 4 5 6 7 8 9 10
 - Actions: Select All, Send Mail, Output File, Export EndNote Online, Export Mendeley, Details of Selected Items.
 - Item 1 (annotated with 1):** 神戸 / 日本経済新聞社編. 東京: 日本経済新聞社, 1989.10. - (ビジネスマンのための日経都市シリーズ).

Location	Volume	No.	Barcode No.	Status	Comments
Social Lib : Browsing Room		8-B1	010000356571		
Social Lib : Stacks		5-3-12806	010000377672		
 - Item 2:** 地図と地形で楽しむ神戸歴史散歩 / 都市研究会編. 東京: 洋泉社, 2018.5. - (歴史新書).

Location	Volume	Call No.	Barcode No.	Status	Comments
Human Dev Lib : Browsing Room		291.64-27	047201900427	貸出中[2022.12.09Due date]	人間図推薦図書
General & Intercult Lib : Browsing Room 2F : Exhibition		291-64-T	067201801502		
 - Item 3:** 神戸歴史散歩: 歴史の通りすぎるまち / 杜山悠著. 大阪: 朝元社, 1974.8.

6. Detailed Information Screen

When you want to obtain library resources, please refer to the detailed information screen. This provides detailed information about library resources.

The detailed information screen will be displayed after you click "title and author name" link.

① Bibliographic Information

Detailed information about this resource (e.g., publisher or publishing year) is shown. When you click links about author or subject, related resources will be searched automatically.

② Location Information

Holding libraries, locations and status of each resource can be confirmed.

神戸モスク：建築と街と人 / 宇高雄志著
大阪：東方出版，2018.1
Books Results: 7

Location	Volume	Call No.	Barcode No.	Status	Comments
Social Lib : Earthquake Disaster		震災-11-873	010201702310	禁帯出	
Social Lib : Browsing Room : SciTech Books		526-1-26	037201710780	貸出中[2022.11.18Due date]	
Lib. for Humanities : Laboratory		522-6-UTA	020202101959	研究室	

Show More

OPAC: Discovery Service New Arrival Title List User Service [1/2] Next

Back to Results List

神戸モスク
Image by BookWeb

This image displays it using KINOKUNIYA WEB STORE.

Output this information
Print Send Mail Output File Export EndNote Online Export Mendeley

Link on this page
https://op.lib.kobe-u.ac.jp/opac/ Copy

Search Sites
Webcat Plus Cii Books NDLS Search Google Google Books Google Scholar

<Books>
神戸モスク：建築と街と人 / 宇高雄志著
コウベモスク：ケンチクトマチトヒト
Publisher 大阪：東方出版
Year 2018.1
Size 213p, 図版 [7] p : 挿図 ; 22cm
Language Japanese

Hide book details.

Location	Volume	Call No.	Barcode No.	Status	Reserve	Comments	ISBN	Printed	Restriction
Social Lib : Earthquake Disaster		震災-11-873	010201702310	禁帯出			9784862492975		禁帯出
Social Lib : Browsing Room : SciTech Books		526-1-26	037201710780	貸出中 [2022.11.18Due date]	Reserve		9784862492975		
Lib. for Humanities : Laboratory		522-6-UTA	020202101959	研究室			9784862492975		
Lib. for Humanities : Laboratory		522-6-UTA	020201802493	研究			9784862492975		
General & Intercult Lib : Browsing Room 2F : Exhibition		522-6-U	067201701909		Reserve		9784862492975		
General & Intercult Lib : Laboratory		522-6-U	060201800027	研究室			9784862492975		
General & Intercult Lib : Laboratory		522-6-U	060201900766	研究室			9784862492975		

Hide details.

Other titles title page title:Kobe Muslim mosque

Notes モスク完成前後の建築関係年表: p204 参考文献: p205-208

Authors 宇高, 雄志(1969-) <ウタカ, ユウシ>
BSH:モスク

Subjects BSH:神戸市 -- 歴史 All Subject Search
NDLSH:神戸ムスリムモスク

Classification NDC8:522.6 NDC9:522.7

ID 2002216686


Vol ISBN:9784862492975 ; PRICE:2600円 (税別)

NCID BB25289423

TOC

7. How to See Locational Information (Books)

Before you go and find books, you should confirm their locational information. Please check their status and make a note about their locations and "Call No."

Location	Volume	Call No.	Barcode No.	Status	Reserve	Comments	ISBN	Printed	Restriction
Social Lib : Earthquake Disaster		震災 -11-873	010201702310	in-library use only			9784862492975		禁帯出
Social Lib : Browsing Room : SciTi Books		526-1-26 ②	037201710780	Checked Out[2022.11.18Due ③te]			9784862492975		
Lib. for Humanities : Laboratory		522-6- UTA	020202101959	Laboratory			9784862492975		

① Location

Indicates which library has this book and where it is shelved. When you click the hyperlink, the floor map of each library will be displayed.

② Call No.

A label that is assigned to the resource based on its subject matter. In the library, resources are ordered by this number and alphabet.

③ Status

You can check the book's status (e.g., on loan, limited).

8. What is a Call Number?

Library materials are ordered by the call number that is printed on the label pasted on the spine of each book.

The call number is also related to the classification of books because each number is linked to the main subject field of each book. Therefore, books are grouped by related subject. The smaller digit numbers express more detailed classification.



e.g.) In case of 519 (by Nippon Decimal Classification)

519



e.g.) In the General Library

Upper row: The top three-digits of classification

Middle row: More detailed classification

Lower row: Author's initial

The above information is displayed on spine labels.

9. How to See Holding Information (Journals)

When you search for periodicals (e.g., journals, newspapers), you need to confirm volumes in addition to locational information and call number.

Location	Volumes	Year	Call No.	Comment
Library for Social Sciences	3(),4-7,8(),9-63,64(2-6),65	1951-2013	14-2-955	
Lib. for Humanities	3(2-4),4-73,74(1-4)+	1951-2022	010-51-T	最新号：事務室 / バックナンバー：地下書庫
Library for Human Development Sciences	1-25,50-69	1947-2018		開架. 68(1)- : 未製本
General & Intercult Lib	+	9999-9999	010-51-T	国際文化学図書館事務室 (最新3年分事務室→その後は廃棄)

How to Find Volumes

- The numbers outside parentheses are volumes, inside them are issues.
- A hyphen means that the library holds all volumes between hyphens.
- A comma means that the library has not held certain volumes.
- When an issue has not been held, there is nothing inside the parentheses.
- A plus sign means that the library is subscribing to the journal.

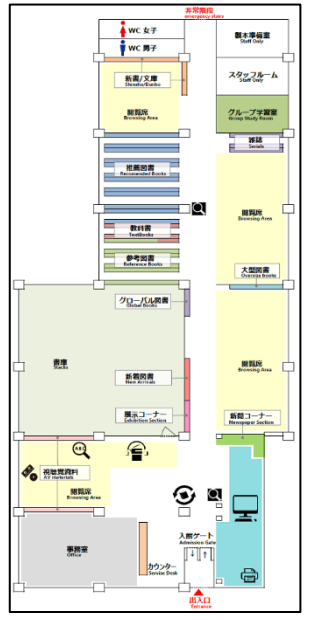
e.g.) 5(1-3, 7-12), 7-8, 9()

⇒ Library has issue 1 to 3 and 7 to 12 of volume 5, all issues of volume 7 and 8 and volume 9 but not issue 4 to 6 of volume 5, volume 6 and a part of volume 9.

10. How to See Locational Information (Journals)

Periodicals' locations often differ between current issues and back numbers. You need to confirm their detailed location after checking the volumes and library.

Location	Volumes	Year	Call No.	Comment
Library for Social Sciences	3(),4-7,8(),9-63,64(2-6),65	1951-2013	14-2-955	
Lib. for Humanities	3(2-4),4-73,74(1-4)+	1951-2022	010-51-T	最新号：事務室 / バックナンパー：地下書庫
Library for Human Development Sciences	1-25,50-69	1947-2018		開架. 68(1)- : 未製本
General & Intercult Lib	+	9999-9999	010-51-T	国際文化学図書館事務室 (最新3年分事務室→その後は廃棄)



Holding List

USW0201
Please select year to confirm the location of issues published in the year.
(Some of the above issues may not be displayed.)

Year : Volumes :

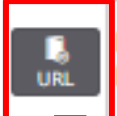
Location	Volumes	Year/Date	Barcode No.	Call No.	Status	Reserve	Comment
Human Dev Lib : Stacks	69(6)[399]	2018.03.01	049201701251				
Human Dev Lib : Stacks	69(5)[398]	2018.01.01	049201701088				
Human Dev Lib : Stacks	69(4)[397]	2017.11.01	049201700885				
Human Dev Lib : Stacks	69(3)[396]	2017.09.01	049201700664				
Human Dev Lib : Stacks	69(2)[395]	2017.07.01	049201700488				
Human Dev Lib : Stacks	69(1)[394]	2017.05.01	049201700266				

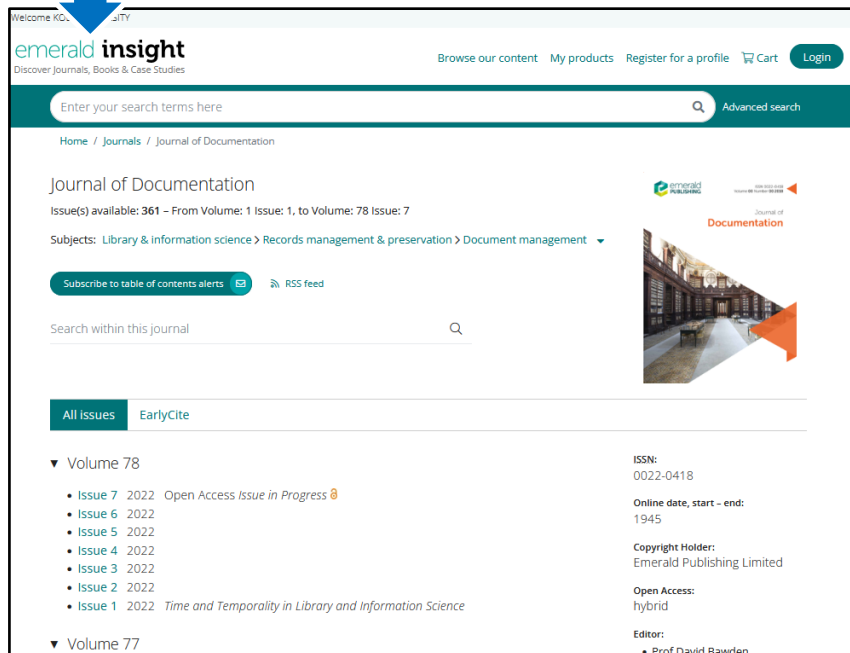
Floor map will be displayed after clicking library name.

11. How to See Locational Information (E-Resources)

You can access the website of each e-resource after clicking "URL" icon when you search for e-resources on the OPAC.

When you search for e-journals, please confirm the available range under "Volumes" before clicking "URL" icon.

Year :	Display All ▾	Volumes :	<input type="text"/>	<input type="button" value="Search"/>	<input type="button" value="Clear"/>			
URL	Location	Volumes	Year/Date	Barcode No.	Call No.	Status	Reserve	Comment
	Electronic Material	Available from 1945 until 1996.		EJ0000082869				Emerald Backfiles



The screenshot shows the Emerald Insight website interface. At the top, there is a search bar with the text "Enter your search terms here" and a search icon. Below the search bar, the page displays "Journal of Documentation" with the following details:

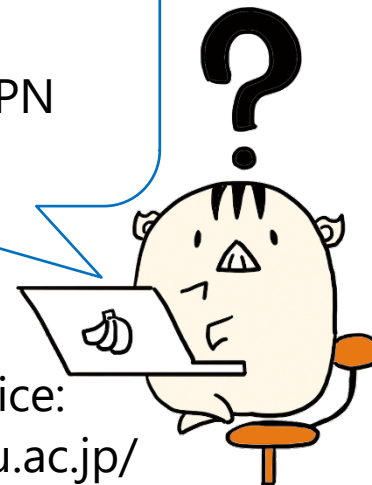
- Issue(s) available: 361 - From Volume: 1 Issue: 1, to Volume: 78 Issue: 7
- Subjects: Library & information science > Records management & preservation > Document management
- Options: "Subscribe to table of contents alerts" and "RSS feed"
- Search within this journal:
- Volume 78:
 - Issue 7 2022 Open Access Issue in Progress
 - Issue 6 2022
 - Issue 5 2022
 - Issue 4 2022
 - Issue 3 2022
 - Issue 2 2022
 - Issue 1 2022 Time and Temporality in Library and Information Science
- Volume 77

Metadata for the journal is also visible:

- ISSN: 0022-0418
- Online date, start - end: 1945
- Copyright Holder: Emerald Publishing Limited
- Open Access: hybrid
- Editor: Prof David Bowden

Some e-journals cannot be accessed from off-campus networks. In this case, please use "VPN Connection Service".


About VPN Connection Service:
<https://www.istc.kobe-u.ac.jp/services/StandardService/VPN>



12. Reservation / Delivery Service

If a material you want is on loan or it is only owned by a remote library, you can apply for "Reservation / Delivery Service" by clicking the "Reserve" icon and indicating the library and contact means.

The prepared material can be received at the information desk in the library you indicated. The material will be kept there for a week.

Location	Volume	Call No.	Barcode No.	Status	Reserve	Comments	ISBN	Printed	Restriction
Social Lib : Earthquake Disaster		震災 -11-873	010201702310	in-library use only			9784862492975		禁帯出
Social Lib : Browsing Room : SciTech Books		526-1-26	037201710780	Checked Out[2022.11.18Due date]			9784862492975		
				Laboratory			9784862492975		

You cannot use this service if the material you wish to reserve is available for loan from the library you indicated for delivery.



Reservation

USW0402
Please select the library where you will pick up the item.
You may place a hold when there is no available item in your selected library.
Holds are placed on every request acceptable copy and the first available copy is held. Copy(ies) that can be held in the library is/are showed in the next request form.
You may place a hold even if you have overdue item(s). You are prevented to check out the held item(s) if you have overdue item(s) just when you borrow it.
We are afraid someone else can borrow the item you make a hold if he/she picks up it before we send it.
Due to renovation work, you can't select Lib. for Sciences & Technology as the receive counter (~ 2023.3).

Name: URIKO Affiliation: General Lib. & Lib. for Intercultural Studies

神戸モスク : 建築と街と人 / 宇高雄志著

Please select Receipt Counter.

Receive Counter :

Continue Back Lib. for Social Sciences
Lib. for Humanities

13. Library Account

You can use account services by signing into the OPAC.
On the "Check Status of Loan / Reservation", you can check materials that you borrow and their due date and apply for an extension of the due date.

OPAC: Discovery Service: **NEW** New Arrival: Title List: User Service: University

Room Reservation
Check Status of Loan/Reservation
InterLibraryLoan/Photocopy Request
Check Status of Loan/Photocopy
Change E-mail Address

Please input search keyword.

Close search condition

Simple Search Advanced

Search

NEW New Arrival
New Books List
New Journals List
New Audio Visual Materials List

Title List
Journals Title List
Audio Visual Title List
Borrowed Ranking

User Service
Room Reservation
Check Status of Loan/Reservation
InterLibraryLoan/Photocopy Request
Check Status of Loan/Photocopy

Lending Status Reserve Status Lending/Return History Mail Sending setting

USW0414
The list shows your borrowing item(s).
If you have overdue item(s), return it/them immediately please.
Please contact us if the list has the material(s) you have already returned or you have not checked out.
If you have some materials which can be extended, extension button will appear.
By clicking this button, you can extend materials' due date.

USW0612
You receive an e-mail when request is accepted. (Only if you have an e-mail address.) [Output File](#)

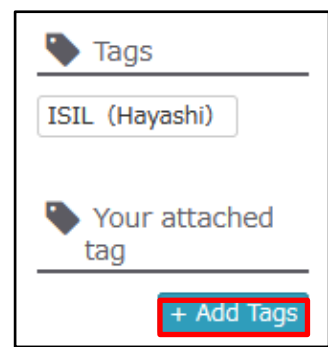
Show 50 entries Column visibility Search:

No.	Barcode No.	Lending Date	Continuance Frequency	Due Date	Number of Reservation	Delay Day	Title	Location	Call No.	Extension
1	040000000549	2022.05.30	1 times	2022.11.30	0		ドラクロアの日記：1850-1854 / (ドラクロア著)；中井 美穂	Human Dev Lib : Stacks	702-8-8	Extension
2	020000062971	2021.12.01	0 times	2022.12.01	0		悲劇の死 / ジョージ・スタイナー著；喜志祐雄, 鎌谷昭雄訳	Lib. for Humanities : Stacks	901-2-5	Extension
3	010200001611	2021.12.01	0 times	2022.12.02	0		精神現象学 / G.W.F.ヘーゲル (著)；具谷川 忠訳	Social Lib : Stacks	11-1-4594	Extension
4	010200217964	2021.12.01	0 times	2022.12.02	0		悲劇とは何か / 加藤行夫著	Social Lib : Stacks	10-2-1528	Extension
5	067201001954	2022.11.07	2 times	2022.12.07	0		21世紀を憂える戯曲集 / 野田秀樹著	General & Intercult Lib : Browsing Room	912-6-N	Extension
6	020202000546	2021.12.10	0 times	2022.12.10	0		女院領の中世的展開 / 白根	Lib. for Humanities : 210-4-SIR		Extension

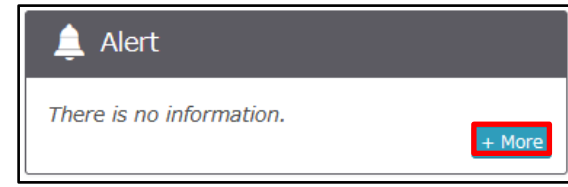
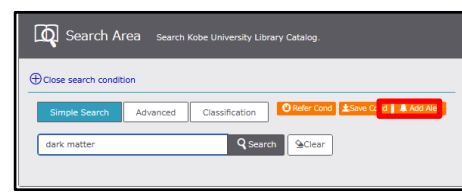
14. Other Useful Functions

With a library account, you can also use the following functions.

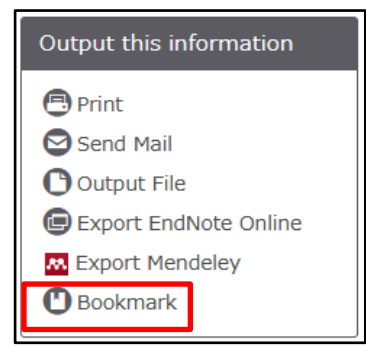
- **Register of Tags** (From detailed information screen of each resource)
You can add arbitrary tags to each resource's information.



- **Alert Service**
If you register a classification or a part of title in advance, you can receive notification when the materials that match these conditions arrive.

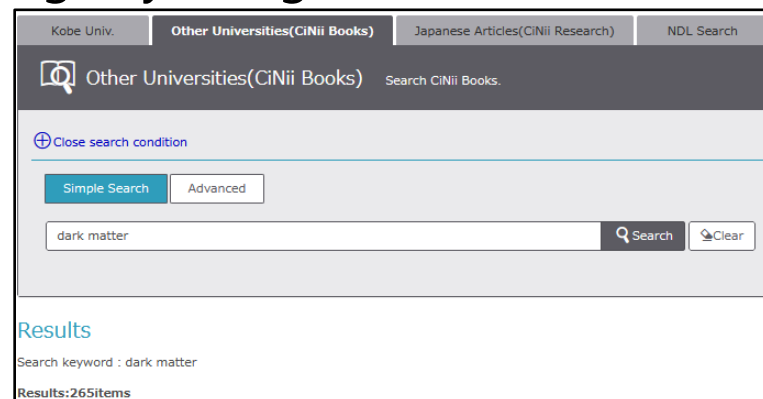
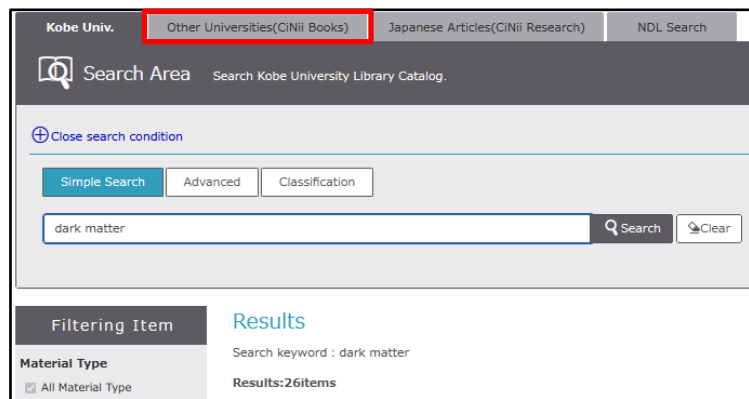


- **Bookmark**
You can categorize specific resources and register their information.



15. Materials not held in Kobe University

When you cannot find the materials you want, please switch the tab to “CiNii Books”. You can search other institutes’ holdings by using this database.



You can also search for materials that are not possessed by the Kobe University Library by using other tools.

Please refer to “Books & Periodicals” in the “KULiP: Information Retrieval Methods” for more information about searching for books and periodicals.

