

Opening hours

| | |
|---|--|
| Mon-Fri | 8:45-21:30 |
| Sat•Sun | 10:00-19:00 (Except extra holidays) |
| National Holidays Founding Anniversary (May 15) Summer Holidays (Aug 15-17) New Year Holidays (Dec 28-Jan 4) Cleaning (7/3, 9/4, 3/5) | Closed |
| The library may be closed on other occasions. We will notify you on the bulletin board or website if we have to close the library temporarily. | |

Library Services

■ENTRY

Library cards or student IDs are required to use the library. If you don't have them, please visit the information desk.

■LOAN POLICIES

| | Stacks | Browsing Room |
|------------------------|--|-------------------|
| Faculty & Staff | 50 books / A year | 6 books / 2 weeks |
| Graduate students | 20 books / 2 month | 6 books / 2 weeks |
| Undergraduate students | 6 books (total amount from Stacks and Browsing Room) / 2 weeks | |

■BORROWING

If you have a magnetic library card or a student ID, Automatic Book Circulation are available. If you don't have them or if the materials you want to borrow have no bar code, check-out at the information desk.

■RETURNING

Please return materials to the information desk on or before their due dates. When the library is closed, put books into the "Book Post" located by the entrance. You can return the books at any of our

libraries. If you have overdue books, you will not be allowed to borrow another item until they are returned.

■RENEWALS

Loans can be renewed before the due date, unless the book has been reserved by another user. Renewals can be done at the information desk, Automatic Book Circulation or online.

Please be notified that you cannot make renewals if you have any overdue book.

■IN-LIBRARY USE ONLY MATERIALS

Journals, Doctoral theses, Newspapers, Reference books, Audio visual materials, CD-ROMs, Micro-documents, Materials from the Great Hanshin-Awaji Earthquake Disaster materials collection, Rare materials.

How to find materials

■CATALOG SEARCH

You can find call numbers and holdings location of items in Kobe University Library by using OPAC.

■CALL NUMBER

Library for Social Sciences uses two different call number systems, "Old classification" and "New classification".

Until 2004 (Old Classification) ex.1-1-2638

Since 2004 (New classification) ex.331-KR

* Old Classification

| | |
|------|----------------------------|
| 1 | P. F. Drucker |
| 1 | The practice of management |
| 2638 | 1-1-2638 |

* New classification

| | |
|-----|----------------|
| 331 | P.Krugman |
| KR | Microeconomics |
| | 331-KR |

■HOLDING LOCATION

□Social Lib : Stacks

Foreign books are shelved mainly to stacks. Library cards or student IDs are required to enter/leave the stacks. If you don't have them, please ask at the information desk. Before entering the stacks, please put your bag in the locker by the entrance.

□Laboratory

Items on located in "laboratory" are the books belong to faculty, and not allowed to be borrowed normally.

You can request the loan of the book through the library. Please apply at the information desk. If a teacher does not use the book, you can borrow it.

OPAC does not tell you where the items are located. However, you can use the first two digits of the book's barcode number to find the location. (ex. First 2 digits of barcode no. 01, Lib. for Social Sciences)

■ACCESS ITEMS NOT IN SOCIAL SCIENCE LIBRARY

the book is located in another library,

the book is checked out to another person,

→Delivery Request / Reservation

you want the library to purchase the book,

→Purchase Request

Kobe University Libraries do not own the book.

→InterLibrary Services

→Visiting Other Libraries

--- For more details, check our website or "Kobe University Library Guide 2016" ---

Study Areas

■ACTIVE LEARNING SPACE

Learning Commons and Group Study Rooms are offered for active learning. Please use these rooms for various forms of collaborative learning, such as group discussions and writing resumes in cooperation with your fellows. Group Study Rooms can be reserved in advance for academic-related purposes.

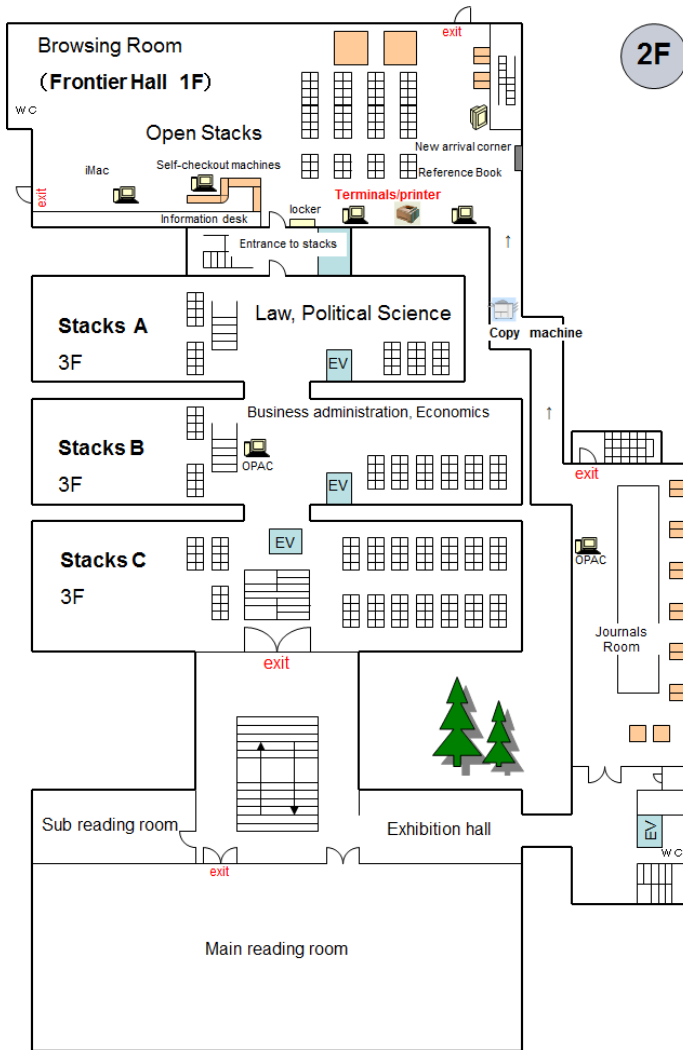
■SILENT LEARNING SPACE

Main building 2nd floor: A Browsing Room and Journals Room are offered for silent learning. Please use these quiet rooms for browsing and self-study. If you need to use machines which make keyboard typing sounds, please be considerate of those around you.

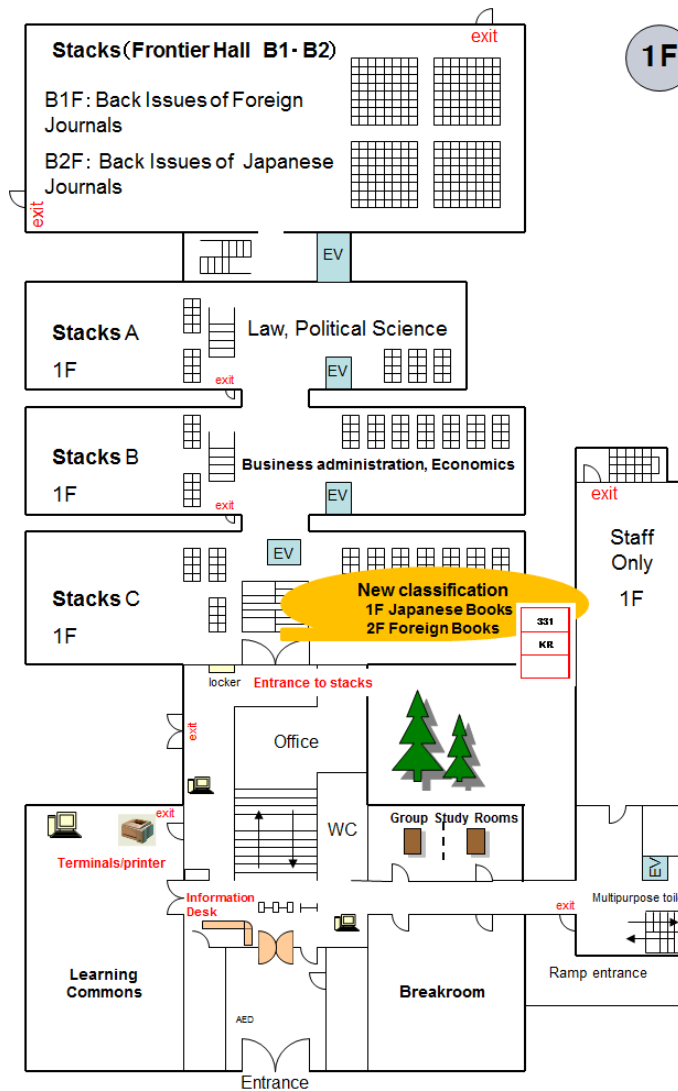
□Take a Break

The Break Room is on the first floor of the Main building and you can take the light meal.

Floor Map



Floor Map



Library Guide Library for Social Sciences

2016



Kobe University Library

<http://lib.kobe-u.ac.jp/www/modules/eng/>

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